

External membership

External membership is available to:

- Members of the general public resident in the Canterbury region.
- Alumni of the University of Canterbury and CCE who are resident in the Canterbury region.
- Staff of organisations where there is a special arrangement such as the Royal Society of New Zealand (Canterbury Branch)

Note: Others who are studying at the University as part of various UC study programmes, such as UC Opportunity, and community courses should apply for an external membership.

The Library website at www.library.canterbury.ac.nz provides further information for external users and on all Library services. Look under *Visitors and Community*.

Applications and membership

Applications

Application forms must be filled out at the Lending Desk of the Central Library between the hours of 8.30 am and 5.00 pm, Monday to Friday. Registry staff will then make up a Visitor Library card, The card is usually operational within 24 hours.

Applicants will be required to provide proof of:

- a physical Canterbury address for a period of at least three months.
- Photo ID such as Driver's Licence or Passport.

Charges

A minimum of one month and a maximum of 12 months subscription can be purchased. All charges are payable in advance, and no refunds will be given.

12 months \$200

1-6 months \$20 per month

6 months \$100

6-12 months \$200

Membership

Various groups are granted differing levels of borrowing privileges. Please contact the Library Lending Services on 364 2198 for information on other groups.

Alumni membership

Alumni of the University of Canterbury and CCE receive a 25% discount off the Library fee on production of an Alumni Membership card which is available from the Alumni Office, Level 5 of the Registry Building.

- For more information on Alumni and the Alumni Association visit www.canterbury.ac.nz/alumni

Reciprocal Student or Staff (*ULANZ and CTA*)

Services to ULANZ members

The University of Canterbury Library has reciprocal borrowing agreements with University Library Aotearoa New Zealand (ULANZ) libraries: Auckland University of Technology, Lincoln University, Massey University, University of Otago, University of Waikato, Victoria University of Wellington.

NB: The University of Auckland is not currently a participant in this scheme.

Services to CTA Members

The University of Canterbury Library has a reciprocal borrowing agreement with the Christchurch Polytechnic Institute of Technology.

Borrowing services, Charges etc

Starting February 2007, your home institution staff or student card will also serve as your ULANZ or CTA library card at the University of Canterbury Library. There are no library or card fees for ULANZ or CTA registration.

Please note:

Student ULANZ or CTA borrowers at Canterbury are always assigned undergraduate privileges. This includes borrowers who have research student privileges at their home institution.

1.8 million items, 35,000 serial titles, more than 2,900 study spaces, 194 student PCs, open 85 hours a week, online information available 24/7.

Registration

- Only current student cards from the reciprocating institution will be accepted as proof of enrolment for this scheme.
- Report to the Lending desk, Central Library and present your current student or staff ID card from your home institution.
- Complete the registration form
- Your home institution card will be your library card

After applying, when can I start using the services?

After you register, it takes up to 12 hours for a record to be created on the Library's computer system. Then you can begin borrowing.

Information services

You can expect assistance from the Help/Service Desks in the campus Libraries. Information Services staff will assist you with finding your way around and locating relevant materials. They can give you advice on where to find the information you need.

Other services

AV facilities

You may use the AV facilities when they are not booked by University of Canterbury staff or students. ULANZ and CTA borrowers may not place bookings. Copying from microforms will be carried out by Library staff for a small charge. All conditions for photocopying material apply as per Copyright Law.

Access to licensed Electronic Resources and IT Accounts

Under the terms of the ULANZ and CTA agreements, reciprocal membership of a library gives only physical borrowing rights at each participating library.

There is no provision for IT services, or any login rights to services and databases that are only provided for fully enrolled students or staff of the University of Canterbury.

Photocopying

You may use the photocopying facilities. You can purchase a casual photocopying card at the Copy Centre (Central Library), and add credit to at the Copy Centre and at the branch libraries.

Library fines

The casual photocopying card can also be used to pay library fines.

Interloans

Interlibrary loan, document delivery and distance services are the responsibility of the home library.

Library Hours

The UC Library is open for 85 hours a week (Monday to Sunday).

For complete details on the hours for each library, visit the library home page.

Exam Times/Summer Period

During exam time some campus libraries will extend their hours of opening. During the summer all libraries reduce their hours of operation.

All Libraries are closed:

Christmas/New Year (at least 24 December to 3 January inclusive); Waitangi Day; Easter (Friday to Tuesday inclusive); Anzac Day; Queen's Birthday; Show Day (Friday).

High demand periods

There are times in the year when library services and space are in very high demand. These are typically the last two weeks in June (preparation for mid-year exams), and October and the first two weeks of November (preparation for final exams).

During these times external patrons need to be aware that priority services and seating will be given to University of Canterbury students.



Assistance

Ask Live

- Click on the AskLIVE icon on any library page to ask a question of a librarian

Email or phone us (see contact information)



Teach yourself

- Self-paced library tutorials.
Click on “Learn to Use Library” on the library homepage
- Subject portals will also provide you with information on getting started in a course of study. A link to subject portals is on the library home page.

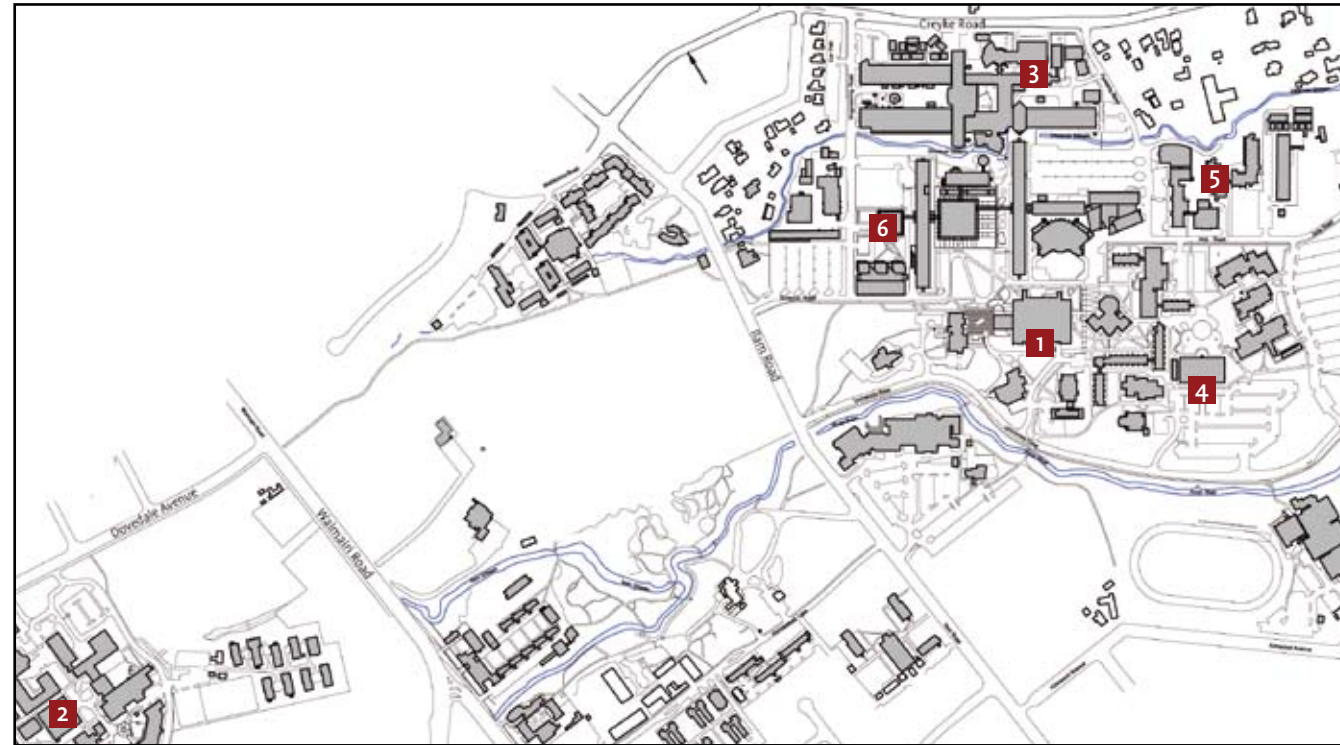
Library

Tel: 364 2987 ext. 8723
www.library.canterbury.ac.nz

University of Canterbury

Te Whare Wānanga o Waitaha
 Private Bag 4800, Christchurch 8020, New Zealand
 Tel: +64 3 366 7001, Fax: +64 3 364 2999
 Email: info@canterbury.ac.nz
www.canterbury.ac.nz

Libraries



- 1 Central Library**
in the James Hight Building, central campus
- Biological Sciences
 - Fine Arts
 - Geological Sciences
 - Social Sciences
 - Commerce
 - Humanities
 - Music

Also located in this building are the Copy Centre (Level 2) and the Loft computer workroom on Level 5

- 2 Education Library**
Located on the UC College of Education Campus off Dovedale Ave
- Education and information related to teaching
 - Classroom teaching material
 - Children’s literature

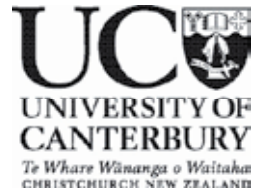
- 3 Engineering Library**
in the School of Engineering
- Engineering
 - Forestry

- 4 Law Library**
on Levels 2 & 3 of the Law School Building
- Law

- 5 Macmillan Brown Library**
in the Te Ao Mārama building
- New Zealand and Pacific Islands resources
 - Māori language, culture and history
 - Archives and Manuscripts
 - Photographs, maps and prints, ephemera and works of art

- 6 Physical Sciences Library**
beside the Rutherford Building
- Physics and Astronomy
 - Computer Science
 - Software Engineering
 - Chemistry
 - Mathematics and Statistics

The Library



External Membership

