

## **A Collection Development Policy for New Zealand Material**

The collection development policy for New Zealand material is bound by the general principles detailed in the Library's Collection Development Policy.

It is not a stand alone document and should be read in conjunction with the Library's Collection Development Policy, the Macmillan Brown Collection Development Policy and any other subject specific collection development policies.

The criteria outlined below are understood to apply to both monograph and serial publications.

Where local focus is an important element in a publication there will be a regional emphasis on Canterbury and Westland.

For the subjects identified below the goal is to achieve a publications collection (see note below on unpublished materials) which meets the criteria for supporting "Advanced study and teaching" (Conspectus level 3c).

Fiction & poetry  
Human geography  
Economics  
History (all areas other than Canterbury and Westland)  
Religion  
Education  
Art  
Music

This level is defined as:

"Resources adequate for imparting and maintaining knowledge about all aspects of the topic which are more extensive than the intermediate level but less than those needed for doctoral and independent research that include:

- An almost complete collection of core works including significant numbers of retrospective materials and resources
- A broader collection of specialised works by lesser-known, as well as well-known authors
- An extensive collection of general and specialized monographs and reference works
- An extensive collection of general and specialized periodicals and indexes/abstracts
- A selection of resources in other languages, including well-known authors in the original language and a selection of subject-specific materials in appropriate languages
- Defined access to a broad range of specialized electronic resources

This collection supports master's degree level programs as well as other specialized inquiries.

For the subjects identified below the goal is to achieve a collection which meets the criteria for supporting research (Conspectus level 4).

History – Canterbury and Westland only  
Politics  
Sociology  
Law

This level is defined as:

"Collections that contain the major published source materials required for doctoral study and independent research include:

- A very extensive collection of general and specialized monographs and reference works
- A very extensive collection of general and specialized periodicals

- Extensive collections of appropriate materials in languages other than the primary language of the country and collection
  - Extensive collections of the works of both well-known and lesser-known authors
  - Defined access to a very extensive collection of owned or remotely accessed electronic resources, including bibliographic tools, texts, data sets, journals, etc
- Older material is retained and systematically preserved to serve the needs of historical research.”

#### Note on unpublished materials

When considering collections of New Zealand publications, it should be noted that the large collections of unpublished or primary research materials in the Macmillan Brown Library will support advanced New Zealand focussed research (“doctoral study and independent research”) in some subjects where the publications collections by themselves will not.

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#### **Accountancy, Business, Commerce**

Works on policy or trends in these subjects as they affect or reflect life in New Zealand and having a social emphasis or impact will be collected. Material on the sharemarket will be collected.

#### **Antarctic Studies**

Works, with an emphasis on New Zealand and the Southern Oceans, which support the research and teaching of the University will be collected.

#### **Anthropology**

Works with a New Zealand emphasis will be collected. Refer also to *Sociology*. Works on Maori and Pacific ethnology and ethnography will be collected by the Macmillan Brown Library.

#### **Autobiographies**

Autobiographies will be collected if published by trade publishers. Self-published or privately published autobiographies will be collected if the subject has made a significant contribution to New Zealand life.

#### **Biographies**

Biographies of New Zealanders will be collected if published by trade publishers. Self-published or privately published biographies will be collected if the subject has made a significant contribution to New Zealand life.

#### **Biological Sciences**

Works with an emphasis on New Zealand biodiversity and ecology will be collected. This will include items on the use of this biodiversity, such as biotechnology and aquaculture. Field guides will also be collected.

#### **Biosecurity**

Works, with an emphasis on New Zealand, which support the research and teaching of the University, will be collected.

#### **Classics**

Works about the study and teaching of Classics / Classical Studies in New Zealand, and about collections of classical antiquities held in New Zealand institutions will be collected.

#### **Conservation and Environmental Issues**

Literature on the social, political and economic aspects of New Zealand conservation and environmental issues will be collected. All final environmental impact reports will be collected as well as material from environmental lobby groups.

### **Cultural Studies**

Works on cultural studies theory will be collected. More specific topics within Cultural Studies are covered by *History, Sociology, Fiction & Poetry, Theatre & Film, Music, Fine Art and Mass Communication*.

### **Economics**

Literature discussing New Zealand economic policy, economic trends and social impact, employment and trade (internal and foreign) will be collected.

### **Education**

All works specific to New Zealand will be collected, including government reports and policy documents. English language school readers and curricula will not be collected.

### **Engineering**

Subject specific works, with an emphasis on New Zealand, which support the research and teaching programmes of the University, will be collected. Works on the history, sociology, economics or geography of New Zealand engineering, including transport (roads, ships, railways) will be collected.

### **Fiction & Poetry**

Novels, poetry, short stories and drama by reputable or aspiring New Zealand authors will be collected. Literary magazines containing the works of new and emerging writers will be collected. Current self-published fiction and poetry will be collected according to merit. Novels for children and teenagers by reputable New Zealand authors will be collected. Picture books for children will not be collected.

### **Fine Arts / Art History**

Books, exhibition catalogues and non-book materials on New Zealand art history and contemporary visual arts practices will be collected. This includes art and architectural history texts, surveys of the visual and creative arts generally, and media-specific works on painting, sculpture, photography, printmaking, drawing, design, architecture, filmmaking, and multi-media.

New Zealand and Australasian art exhibition catalogues will be collected; any that are flimsy in format will be housed in the Macmillan Brown Library, while those that are more substantial will be shelved in the Central Library.

Artists' books (limited-edition 'artworks in book format') by New Zealand artists will be collected where funds allow.

The primary art non-book materials to be collected are videos and digital media. Art slides will not be collected.

### **Foreign Literatures**

Publications about Christchurch and New Zealand written in a foreign language will be collected if they support course work. Other publications, such as translations of foreign literature, by a New Zealand translator will be collected at the discretion of the relevant information librarian.

### **Forestry**

Works, with an emphasis on New Zealand, which support the research and teaching programmes of the University, will be collected.

### **Gender Studies**

All publications on gender issues in New Zealand, i.e. those that relate specifically to women or men, will be collected. This includes material covering health issues relating to gender, gay and lesbian issues, prostitution, custody, sex roles and families. Histories of women's organizations in New Zealand and any statistical material will also be collected.

## **Geography**

Literature on the human and physical geography of New Zealand will be collected. This will include resource and heritage management, Geographic Information Systems, remote sensing, rural and urban studies, climate, snow and ice processes, coastal studies and epidemiology.

## **Geology**

Works with an emphasis on New Zealand, including evolutionary and paleoecology and paleobiology studies, natural hazards, tectonics and structural geography, and quaternary studies, will be collected. New Zealand geological maps and reports produced by Institute of Geology and Nuclear Sciences will be collected

## **Health & Medicine**

Historical, political, economic and sociological treatments of public health including mental health in New Zealand will be collected. Government reports and public policy documents relating to health will be collected.

## **History**

All general, regional, district and institutional histories published by academic presses or trade publishers, and other substantial academic works related to New Zealand history, will be collected.

## **Law**

Primary responsibility will lie with the Law Library, see *University of Canterbury Law Library Collection development Policy, 2001-2003*. Collection of New Zealand legal information includes: all primary legal information (all legislation, including delegated legislation and deemed regulations, all law report series on substantive law, all tribunal decisions). All New Zealand official publications that support the interpretation of primary legal materials, will be collected.

All academic monographs on all teaching subjects, most monographs on all subjects of interest to academics and research students, selected monographs on legal subjects of interest to the wider university community. All journals, law reviews etc published in New Zealand (as far as possible). All electronic libraries published by New Zealand legal publishers (LexisNexis, Thomson Brookers, & CCH) excepting those primarily concerned with practice and procedure unless specifically required for teaching &/or research. Where a work is available in both hard copy and electronic form, a decision is made on a case by case basis as to whether to retain print or electronic versions, or both. These decisions are kept constantly under review. Duplication is rare, and confined to fundamental primary works such as the NZLR, and standard legal texts, such as Todd on torts. The latter are purchased in multiple copies through BOMA.

## **Linguistics**

Works specific to New Zealand will be collected.

## **Management**

New Zealand case studies and works on specifically New Zealand aspects of management will be collected.

## **Maori**

Primary responsibility will lie with the Macmillan Brown Library. See the *Macmillan Brown Collection Development Policy* for details. Duplication will be reciprocally avoided as far as possible; however, it may be necessary to duplicate a small amount of Maori material to maintain the integrity of current collections in the Central Library, branch libraries and the Macmillan Brown Library.

### **Mass Communication & Journalism**

All current and historical works about the New Zealand media will be collected. This includes books and reports on particular aspects of the media in New Zealand e.g. media treatment of particular aspects of New Zealand society, violence on television, New Zealand music quota, advertising, audience behaviour, Maori and ethnic broadcasting. Broadcasting policies and other relevant government documents, annual reports of media organizations and statistical publications will be collected.

### **Music**

Works by New Zealand composers will be collected, as will works about New Zealand music and musicians. See also the *Music Collection Development Policy* which is in preparation.

### **Philosophy**

Academic works on philosophy, published in New Zealand or authored by New Zealand philosophers, will be collected.

### **Physical Sciences**

Works, with an emphasis on New Zealand, which support the research and teaching programmes of the University, will be collected.

### **Political Science**

Material on all aspects of New Zealand politics will be collected. This includes public administration and the public sector, constitutional issues, elections, and books on major government policies or issues of major public concern e.g. foreign relations, economic policy, race relations, and agriculture. Works on very specific aspects of policy e.g. tertiary reform, will be collected under the relevant subjects.

Election manifestos and publications of political parties, policy briefings to incoming ministers, collections of source documents and published speeches, will be collected.

Directories of government agencies and other finding tools will be collected for the Reference Collections.

The following items are not in scope:

- Official publications such as annual reports of government departments, select committee reports and Royal Commissions that are acquired as part of the subscription to the A-Js or from Statistics New Zealand
- Draft policy documents

See also *Biographies*

### **Psychology**

Works, specific to New Zealand, which support the research and teaching of the University, will be collected.

### **Religious Studies**

Scholarly works on New Zealand religions and religious history will be collected. Non-academic works will be collected according to merit.

### **Social Work**

All works specific to New Zealand including government reports and policy documents will be collected.

### **Sociology**

All works specific to New Zealand including government reports and policy documents will be collected.

### **Sport & Recreation**

Works about New Zealand team sports and individual performance sports will be collected. Generic technical manuals by New Zealand sportspeople will not be collected. See also *Biographies*.

**Theatre & Film Studies**

New Zealand works on theatre/drama, film, and performance studies will be collected, including New Zealand-produced or directed films and theatrical productions on video or DVD.